

Horspath Church of England School

Full Governing Body
20th September 2016



<p>Present:</p> <ul style="list-style-type: none"> • Munaza Dogar (MD; Chair) • Michelle Bailey (MB) • Rebecca Brown • Emma Coleman • Janet Crooks • Phil Goodliffe • Emma Pennington • Chris Rodgers • Richard Hughes (acting clerk) 	<p>Apologies:</p> <ul style="list-style-type: none"> • Sarah Herring • Gillian Nightall
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The meeting opened at 7.10pm and was quorate.

REF	ACTION
76/16	Apologies accepted from GN, SH
77/16	Declarations of interest: none
78/16	<p>Changes to Governing Body membership</p> <p>MD welcomed CR and PG as new Parent Governors. Sue Ackland to ensure DBS checks are submitted. Sue Ackland</p> <p>Barbara Lewis has stepped down as a foundation governor at the end of her term of office. The governing body noted their appreciation of Barbara's contribution over the last 4 years.</p> <p>EP agreed for GN to be reappointed as a foundation governor to replace BL. GN starts a new 4-year term of office.</p> <p>RH stepped down as a Parent Governor after his daughter left the school in July. He was appointed as a Co-opted Governor (starting a new 4-year term of office), and remains Vice Chair of Governors.</p> <p>MB has been re-elected as Staff Governor and will serve a further 4-year term of office.</p> <p>Barbara Lewis was previously the Safeguarding Governor. RH will take on this role.</p>
79/16	Register of governors' business interests

	<p>EC presented a brief update on the current school status:</p> <ul style="list-style-type: none"> • 138 pupils on roll. This is down from a recent high of 146, although the capacity of the school is 140. It was agreed that 140 should be considered the target number, not 146, despite the budget implications of this. • 21 staff: 1 headteacher, 5 full-time teachers, 2 part-time teachers. 2 full-time TAs, 4 part-time TAs, 1 part-time HLTA. 2 part-time office staff, 4 lunchtime supervisors. • Some reorganisation of TA time has been required because of staff departures and the need to dedicate full-time TA support to certain pupils. The top-up funding for this does not cover the full cost. • An Ofsted inspection is expected soon – the last was in October 2012, and they are typically every three years.
85/16	<p>KS2 SATs results</p> <p>EC & MB described last year’s SATs results and progress figures. These were the first carried out under the new assessment system. The school’s results were good, except in writing. The governing body reiterated their lack of confidence in the published national average writing assessment figure, and noted that a letter was sent to the Secretary of State in July expressing their concerns. A reply was received over the summer but provided little useful information. The governors are confident in the assessments carried out for children at Horspath, but remain unhappy about the apparent inconsistency across schools.</p>
86/16	<p>Self-Evaluation & School Development Plan</p> <p>EC presented the latest SEF and outlined suggested priorities for this year’s school development plan. After discussion, the following priorities were agreed:</p> <ol style="list-style-type: none"> 1. Writing (specific focus: lower-attaining boys, disadvantaged pupils) 2. Application of maths knowledge (focus: pupils are ARE) 3. Attitudes to learning (focus: more able pupils) 4. Curriculum: ensure thorough coverage of subjects other than English & Maths, particularly Computing 5. Assessment & tracking: benchmarking to ensure internal tracking is accurate, and move towards more formative assessment. 6. Academy conversion: perform all necessary due diligence in the process to join the River Learning Trust. <p>EC to draft SDP to reflect these priorities, and formulate a plan for achieving them. EC</p>
87/16	<p>Academy Conversion</p> <p>MD outlined the current timetable for conversion. The formal consultation ends on 3rd October. After that an extraordinary meeting of the governing body will be required to review the feedback.</p>

River Learning Trust are managing much of the process, with a target date for completion of April 2017.

EP expressed concern that the church community was not fully aware of the plans. RH to arrange for information to be included in the church newsletter. EP to recommend appropriate forum for presentation to the community.

RH
EP

88/16

Child Protection Policy

This was approved by the full governing body.

89/16

Safeguarding

EC reported on safeguarding incidents.

90/16

Link Governor updates

It was agreed that the link governor programme this year will focus primarily on objectives in the school development plan. These will be assigned to governors in the committees which are monitoring each objective.

Link governors will remain for English, Maths, SEN and Safeguarding.

91/16

Dates of future meetings

- Tuesday 15th November 2016
- Tuesday 17th January 2017
- Tuesday 21st March 2017
- Tuesday 9th May 2017
- Tuesday 4th July 2017

The meeting closed at 9.30pm