

Behaviour Policy for Play and Lunchtimes

Horspath C of E School

Pupils have more freedom at playtime to make choices about how they behave towards others. Pupils usually act kindly and responsibly towards each other but from time to time pupils do make the wrong choices about their behaviour. It is how adults in the school, their parents and other pupils respond to these incidents that make the difference between a child understanding, accepting and learning from the incident or repeating the same mistake again. A clear system of rewarding good choices and clear consistent sanctions for poor choices, supported by the pupil's parents, is vital if pupils are to learn how to treat others.

The pupils came up with this list of rules for the playground to help guide their behaviour choices. These rules are displayed in the playground, in each classroom and are reinforced during class and whole school assemblies:

Make sure everyone has fun

Include everyone in our games

Share and take turns

Don't play fight

Be kind and gentle with everyone

Don't let anyone be lonely or sad

Remember the equipment belongs to all of us

Rewards

It is important for *pupils* to know that their good behaviour has been noticed.

It is also important that this good news is shared with a pupil's *parents* from time to time.

All *staff* including: lunchtime supervisors, PE coaches, music teachers, teaching assistants, teachers, office staff, parent helpers, volunteer readers and the cook have a right and a responsibility to reward good behaviour.

1. A simple verbal "well done for" is the quickest and easiest way to make a pupil feel good about themselves and to reinforce the good choice they have made.
2. Pupils can be given stickers to collect for a gold card (100 stickers) or a variety of on the spot sticker rewards.

3. A message can be sent home to the pupil's parents, either in the form of a certificate, a note in their reading diary or by receiving a *Star of the Week* reward.
4. Pupils can be sent to the office for an Headteacher's Award.

Sanctions

There are occasions when pupils make the wrong choice about their behaviour.

Pupils need to understand that rules are made for a reason and that when rules are broken there are consequences. There are usually circumstances which explain why a pupil chose to behave in a certain way but this does not excuse poor behaviour or mean that sanctions can be waived.

The school, *parents and carers* need to work in partnership, if the pupil is not to make the same mistake again.

Adults in school will treat all children fairly and courteously. They will make sure the pupil knows what they did wrong and why it is wrong.

1. Pupils will always be asked to look at the playground rules and explain which rule they have broken.
2. If a pupil:
 - a. intentionally hurts another child, either physically or emotionally,
 - b. breaks a playground rule after one reminder(a reminder will be recorded in the incident book and a copy sent with a Playground Pal or Peer Mediator to the other members of staff on duty.)

The pupil will be sent straight to the "staying in room" with a note. Examples might include: pushing, kicking, snatching play equipment, play fighting, name calling or continuing to play football on the playground after they have been reminded not to. There will be a "staying in room" at lunchtime and at morning play.

3. If a pupil has been sent to the staying in room for an incident involving actual or intended physical or emotional harm to others or disrespect to staff, the following will happen:
 - a. A record will be made in the staying in log which is held in the school office.
 - b. The pupil will be required to identify the rule they have broken, explain what they should have done and how they will try to make amends.
 - c. The pupil will stay in for the remaining play or lunchtime and the following play or lunchtime. (1 play and 1 lunch in total)
 - d. A note will be sent to the class teacher and to the pupil's parents.
 - e. If the same pupil is sent in three times within a 6 week period the Headteacher will contact the pupil's parents, if this has not happened already.
4. Adults in the school will use their professional judgement with incidents not covered above. This might mean:
 - a. Sending pupils to the Peer Mediators to settle a dispute
 - b. Informing the class teacher so that they can monitor a pupil's behaviour over time.
 - c. Sending pupils to the staying in room for a specific time period (15 minutes maximum).
 - d. Sending pupils to the staying in room to fully investigate an incident.
 - e. Sending pupils to the staying in room to calm down and talk through a problem.

Information Sharing

Adults in school will:

1. Inform parents as soon as reasonably possible after an incident involving their child.
2. Discuss with parents any regular instances of poor behaviour.
3. Explain the facts of any incident and what follow up action has been or will be taken.
4. Share good news with parents as often as they can.
5. Be discrete and tactful in sharing information.

As a school we would like parents to:

1. Work in partnership with the school by talking to their child about their behaviour and why it was unacceptable.
2. Work with the school to agree a way forward to help their child stick to the rules.
3. Bear in mind that the member of staff is explaining what has happened to the best of their knowledge and that children want to please you and, with the best of intentions, might not give a full account of what happened.
4. Share with the school anything happening at home that might affect child's behaviour in school. Whilst poor behaviour cannot be overlooked or excused, the school can try to offer more guidance and support to vulnerable pupils to help them to make the right choices.