



Horspath Church of England Primary School  
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Headteacher: Mrs. Emma Coleman  
Chair of Governors: Mrs. Munaza Dogar

25<sup>th</sup> September 2015

Dear Parents,

### **Parents evening booking**

The booking system for our Parents' Evenings is still open for Tuesday 29th of September and Wednesday 30th of September.

Please follow the link Booking Form: <http://www.horspath.oxon.sch.uk/parents-evening/> to book your appointment. Instructions on how to do this are on the web page. If you have any problems please phone or email the school office.

*Please note that there are no appointments for Miss Zabell or Miss Hunt after 6pm on Tuesday evening.* If your child is in Pine Class you need only book with Miss Zabell, who will liaise with Miss Peet and Mrs Bailey about topic work etc.

Since the end of last term we have been making some changes to the assessment system to bring us in line with the new primary national curriculum. We will tell you much more about this and how we will be assessing your child later on in the term. Your child's teacher will use this parents' evening to tell you how your child is settling into their class and how well they are applying themselves in their lessons. You are welcome to bring your child along to the meeting but I would ask that they stay with you in the hall or the classroom while you are waiting for your appointment or looking at their books.

### **Parking**

Can I ask you to be considerate of our neighbours and the safety of the school and nursery children when you are parking at the start and end of the school day. Please do not park on the pavements, near road junctions or across residents' drives and the PCSOs have asked me to remind you that under no circumstances should vehicles wait or park on the yellow school "keep clear" markings.

Please contact the non-emergency police number 101 to report dangerous parking, they will ask you for the registration number of the vehicle.

You are welcome to use the village hall car park.

### **Behaviour Policy**

We have reviewed our Behaviour Policy which you can find on the school website at: <http://www.horspath.oxon.sch.uk/parents/policies/>

We have looked carefully at how we reward pupils for the normal behaviour we expect to see each day and for examples of really good behaviour.

We have also reviewed how we manage disruptive behaviour, what processes and sanctions we put in place to support pupils in getting back on track, and how and when we involve a child's parents.

### **Birthday treats**

Pupils often bring in treats for their friends on their birthdays, we are happy to hand out cakes or biscuits *but not sweets*. If you send in birthday cake for the children please help us by cutting the cake up, with a slice for each child in the class, thank you.

### **Parent Governor**

One of our parent governors positions on the governing body, currently held by Janet Crooks, is due for re-election. Janet will be standing again but we would like to invite any other interested candidates to complete a nomination form available from the school office and return it by the 9th of October. If more than one candidate is nominated, an election will be held and we will send you more information about how to vote for each candidate.

### **A reminder of the procedures for safeguarding pupils at the end of the day**

#### Acorn, Beech and Lime Pupils

The teachers take the children out onto the playground at the end of the day and allow children to leave their care once they have seen the person who is collecting them.

#### Oak and Willow(Including Pine)

We allow our older children to go out onto the playground on the condition that they return to their classroom or go down to the school office if they can't see the person who is collecting them. If you are happy for your Year 6 child to walk home on their own, *please could you confirm this in a brief note for Mrs Bailey*, just so we know who has permission and who does not. We do not allow children in any other year group to walk home alone or to be taken home by their Year 6 brother or sister. Neither do we allow children to meet their parents and carers at a point away from the school (local shop etc).

We expect children in Oak and Willow Class to remember if they need to go to the hall for an after school club but we can always check the list for them if they can't remember.

All Stars take a register of the children booked in for an after school club and always check with us if there are any children missing.

### **Oxford Science Adventures**

#### **Free activities and real scientific studies at Oxford University's Experimental Psychology Department.**

This October half term, researchers from Oxford's Experimental Psychology Department are running three days of activities for children aged 6-14 years. Parents can book a morning or an afternoon slot on the Tuesday-Thursday of half term, and bring their child along to take part in interactive activities, including real studies looking into children's numeracy, language and attention skills. For more information and to book a place please visit <http://oxfordscienceadventures.weebly.com> or email [oxford.science.adventures@gmail.com](mailto:oxford.science.adventures@gmail.com)!

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### Diary Dates

Friday 25 <sup>th</sup> September	Family Assembly 2.45pm
Tuesday 29 <sup>th</sup> September	Parents Evening
Wednesday 30 <sup>th</sup> September	Parents Evening
Friday 2 <sup>nd</sup> October	Family Assembly 2.45pm
	Oak Class Cake Sale after school
Friday 9 <sup>th</sup> October	Harvest Festival Assembly <b>2.30pm</b>
Friday 16 <sup>th</sup> October	Family Assembly 2.45pm
Monday 19 <sup>th</sup> October	Sponsored Walk
Thursday 22 <sup>nd</sup> October	Decorated Pumpkin Competition
Friday 23 <sup>rd</sup> October	School Closed INSET staff training
Half Term	26 <sup>th</sup> – 30 <sup>th</sup> October

### Early Warning

Individual School Photos	Thursday 5 <sup>th</sup> November
Friendship Week	16 <sup>th</sup> – 20 <sup>th</sup> November
Curriculum Display	Friday 4 <sup>th</sup> December
Acorn Class Nativity dress rehearsal	Monday 7 <sup>th</sup> December pm
Acorn Class Nativity	Tuesday 8 <sup>th</sup> December am
School Play dress rehearsal	Wednesday 9 <sup>th</sup> December am
School Play	Wednesday 9 <sup>th</sup> December 5.30pm
School Play	Thursday 10 <sup>th</sup> December 5.30pm
Pantomime (in school)	Thursday 17 <sup>th</sup> December
School Closes	Friday 18 <sup>th</sup> December
INSET	Monday 4 <sup>th</sup> January
School reopens	Tuesday 5 <sup>th</sup> January 2015
Half Term	15 <sup>th</sup> Feb – 19 <sup>th</sup> Feb
Easter Holidays	25 <sup>th</sup> March – 8 <sup>th</sup> April
INSET	Monday 11 <sup>th</sup> April
School Reopens	Tuesday 12 <sup>th</sup> April
Half Term	30 <sup>th</sup> May – 3 <sup>rd</sup> June
School Closes	Wednesday 20 <sup>th</sup> July

Yours sincerely,

Mrs Emma Coleman  
Headteacher