

## PTA meeting 13<sup>th</sup> January 2016, 3.15pm Horspath Primary School

### Agenda

Present: Michelle Legg, Steph Barker, Rebecca Beadman, Emma Coleman, Vanessa Westhead

Apologies: Anjali Lloyd-Jani, Kathryn Lewis, Anne Rawlings, Tanya Burovska, Carolyn Barrett, Marion Cook

### Items

1. Review of last term
  - Funds raised last term are £2,800. (updated since meeting by ML)
  - The last full week of term was very hectic and will aim to hold the Christmas Fayre the week before the school performance
  - The calendars have not all sold. Maybe offer reduction? All costs covered though
  
2. School requests for this term:
  - After researching the stage lighting further it was agreed to install a lighting bar and wiring and to hire the lights each year. The revised costs are £440.50 for the installation and £48.80 for the hire. The lighting bar is being installed w/e 15<sup>th</sup> Jan. The remainder of the sponsored walk money will be used to purchase a new wireless microphone and to investigate personal microphones for the Christmas performance.
  - Emma had also found new backdrops for the stage. This is to be investigated further.
  - Vanessa requested funds for a story museum visit and workshop, (some classes will travel to the story museum, others will take part in a workshop in the school). Costs of £300 and £260. Any travel costs will be covered by parental contributions.
  
3. Spring term fundraising:
  - Cake sale - Acorn cake sale Fri 5 Feb after Family Assembly
  
  - School disco-(Steph Barker, Carolyn Barrett) Fri 18<sup>th</sup> Mar
  
  - Easter activities
    - cake sale & egg tombola (Beech?) Thu 23 Mar after Easter Assembly
    - Decorated egg competition Fri 24 Mar
    - Thorntons eggs - Michelle to check with Rachel Dawson
  
    - School quiz- Michelle to investigate this further
  
    - 100 draw dates TBC (possibly 23 Mar?)
  
4. AoB: Provisional date for Summer Fete is Sat 2<sup>nd</sup> July. The Nursery will be holding their own event linked to their Sports Day.